

BURRILLVILLE LITTLE LEAGUE CONSTITUTION

Rev 1 – November/December 2013

ARTICLE I - NAME

This organization shall be known as **BURRILLVILLE** Little League, hereinafter referred to as “Local League.”

ARTICLE II - OBJECTIVE

SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION 1

Eligibility. Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

SECTION 2

Classes. There shall be the following classes of Members:

(a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.

(b) **Regular Members.** Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member upon election and payment of dues as hereinafter provided. Regular Members may be issued a card numbered in sequential order annually. The secretary shall maintain the roll of membership to qualify voting members.

Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires and other elected or appointed officials must be active Regular Members in good standing.

Note: Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board and any other person who is recognized by the Board as a volunteer in the Local League.

(c) **Honorary Members** (Optional). Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the Local League.

(d) **Sustaining Members** (Optional). Any person not a Regular Member who makes financial or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of the Local League.

(e) As used hereinafter, the word “Member” shall mean a Regular Member unless otherwise stated.

SECTION 3

Other Affiliations.

(a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.

(b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows.

(a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

(b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV - DUES FOR REGULAR MEMBERS (NOT PLAYERS)

SECTION 1

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. (See Article XI, Section 7 for fiscal year of this league.) *Note: Dues for Regular Members are separate from registration fees for PlayerMembers, which are determined annually by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.*

SECTION 2

Regular Members who fail to pay their fixed dues within **thirty (30)** day(s) of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

ARTICLE V - GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition. A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of Meeting. Notice of each General Membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least (*choose one*) ...

X seven (7) ten (10) fourteen (14) twenty one (21)
... days in advance of the meeting, setting forth the place, time and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

SECTION 3

Quorum. At any General Membership Meeting, the presence in person or representation by absentee ballot of **one fifth (20 percent)** of the board members shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 4

Voting. Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

SECTION 5

Absentee Ballot. For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

SECTION 6

Annual Meeting of the Members. The Annual Meeting of the Members of the Local League shall be held **The Third Thursday in September 6:30 P.M.** each year for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

(a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the president and Treasurer, or by a majority of the Directors, showing:

(1) The condition of the Local League, to be presented by the President or his/her designate;

(2) A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained;

(3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;

(4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;

(5) The names of the persons who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League Headquarters.

(b) At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall be not less than six (6).

(c) After the Board of Directors is elected, the Board shall meet to elect the officers. After the election, the Board of Directors shall assume the performance of its duties on **Octobers Meeting**. The Board's term of office shall continue until its successors are elected and qualified under this section.

(d) The Officers of the Board of Directors shall include, at a minimum, the President, one or more Vice Presidents, Treasurer, Secretary, one or more Player Agents and a Safety Officer. The Board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board.

SECTION 7

Special General Membership Meetings. Special General Membership Meetings of the Members may be called by the board of Directors or by the Secretary or President at their discretion. Upon the written request of **twenty (20)** Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than **thirty (30)** days after the request is received by the President or Secretary.

SECTION 8

Rules of Order for General Membership Meetings. Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1

Authority. The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Increase in number. The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 3

Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 4

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

(a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of

2/3 Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

(b) Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least 2 day(s) before the time appointed for the meeting to the last recorded address of each Director.

(c) Majority members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

(d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

SECTION 5

Duties and Powers. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a,b).

SECTION 6

Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VII - DUTIES AND POWERS OF THE BOARD

SECTION 1

Appointments. The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

SECTION 2

President. The President shall:

(a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.

(b) Present a report of the condition of the Local League at the Annual Meeting.

- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

SECTION 3

Vice President. The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

SECTION 4

Secretary. The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (d) Issue membership cards to Regular Members, if approved by the Board of Directors.
- (e) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (f) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (g) Notify Members, Directors, Officers and committee members of their election or appointment.

SECTION 5

Treasurer. The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League Headquarters.

SECTION 6

Player Agent. The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.

- (c) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (d) Prepare the Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League Headquarters, team rosters, including players' claimed, and the tournament team eligibility affidavit.
- (f) Notify Little League Headquarters of any subsequent player replacements or trades.

SECTION 7

Safety Officer. The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be

utilized by the Safety Officer:

- (1) Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
- (2) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
- (3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 8

League Information Officer. The League Information Officer shall:

- (a) Manage the league's official home page on myteam.com;
- (b) Manage the online registration process and ensure that league rosters are maintained on the site;
- (c) Assign administrative rights to league volunteers and teams;
- (d) Ensure that league news and scores are updated on a regular basis;
- (e) Collect, post and distribute important information on League activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, district, public, league members and media;
- (f) Serve as primary contact person for Little League and myteam.com regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball.

SECTION 9

Coaching Coordinator. The coaching coordinator shall:

- (a) Represent coaches/managers in league;
- (b) Present a coach/manager training budget to the board;
- (c) Gain the support and funds necessary to implement a league-wide training program;
- (d) Order and distribute training materials to players, coaches and managers;
- (e) Coordinate mini-clinics as necessary;
- (f) Serve as the contact person for Little League and its manager-coach education program for the league.

ARTICLE VIII - EXECUTIVE COMMITTEE

SECTION 1

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors, one of whom shall be the President of the Local League.

SECTION 2

The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

SECTION 3

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

ARTICLE IX - OTHER COMMITTEES

SECTION 1

Nominating Committee. The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

SECTION 2

Membership Committee. The Board of Directors may appoint a Membership Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall receive the names of prospective Honorary, Sustaining and Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.

SECTION 3

Finance Committee. The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the Local League including team sponsorships and submit recommendations.

It shall be responsible for taking up collections at games, if such collections are authorized by the Local League, and shall turn over said collections to the Treasurer immediately after each game.

SECTION 4

Building and Property Committee. (May be combined with Grounds Committee) The Board of Directors may appoint a Building and Property Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

SECTION 5

Grounds Committee. (May be combined with Building and Property Committee) The Board of Directors may appoint a Grounds Committee which shall be responsible for the care and maintenance of the playing field(s), buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

SECTION 6

Playing Equipment Committee. The Board of Directors may appoint a Playing Equipment Committee which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board. The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

SECTION 7

Managers Committee. The Board of Directors may appoint a Managers Committee consisting of three (3) Directors.

The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

SECTION 8

Umpire Committee. The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The Local League President shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a chief umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of the Local League President, assisted by the Chief Umpire who shall train, observe and schedule the staff.

SECTION 9

District Committee. The Board of Directors may appoint a District Committee consisting of the Local League President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

SECTION 10

Auxiliary Committee. The Board of Directors may appoint an Auxiliary Committee consisting of the Local League Treasurer and two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

SECTION 11

Auditing Committee. The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

SECTION 12

Minor League Committee. The Board of Directors may appoint a Minor League Committee consisting of three (3) Directors. The Chairman of the Committee shall be the Minor League Vice President and be responsible to the Local League President for the proper conduct of the Minor League operation.

ARTICLE X - AFFILIATION

SECTION 1

Charter. The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws. The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article XI, Section 7 for fiscal year of this league.)

ARTICLE XI - FINANCIAL AND ACCOUNTING

SECTION 1

Authority. The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions. The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations. The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds. The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

SECTION 5

Compensation. No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

SECTION 6

Deposits. All monies received, including Auxiliary Funds, shall be deposited to the credit of the Local League in/at Best.

SECTION 7

Fiscal year. The fiscal year of the Local League shall begin on *(Check one)*:

October 1 and shall end on September 30.

SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XII - AMENDMENTS

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the BURRILLVILLE Little League Membership on 3rd Thursday of November 2010 *(date)*.

Keith R Doucette Sr. _____ *Keith R Doucette Sr.* _____

11-20-2013
President's Name (Print) _____ President's Signature _____ Date _____
0239-04-03

Little League ID No. _____ Federal ID No. (if available) _____ State ID No. (if available) _____

Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of this Local League.

Little League Baseball does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.

Burrillville Little League

As Approved: 1981

Name- The organization shall be known as the Burrillville Little League of Burrillville, Rhode Island. This is a non-profit organization.

Purpose- The purpose of this organization is to serve the youth of the geographical area as prescribed by the National Little League Headquarters. This service is hereby defined as the attempt to firmly implant in each child the ideas of GOOD SPORTSMANSHIP, HONESTY, LOYALTY, COURAGE, AND RESPECT through the disciplines of the game of baseball and through the efforts of responsible adult supervision.

Philosophy- In our service we prescribe to the theory that attaining of superior athletic skill is of secondary importance and the molding of future citizens is the primary importance.

Board of Directors: The governing body of the organization shall be the board of directors. The board shall consist of elected officers and officers appointed by the president to perform specific tasks with ratification of 2/3 (two thirds) of the vote.

Establishing Board of Directors: The president, at the July meeting, shall name a nominating committee. The committee will report at the August/September meeting and will present an endorsed slate of the five executive branch officers. The president will accept counter nominations at both the August meeting and the September meeting for these five officers. The September meeting, to be held after the annual banquet, will serve as the election meeting and at this time the executive branch of the board will be established. The executive will meet to concur on the appointment or the remainder of the board. Appointed officers will be invited to the October meeting at which time their appointments will begin. All board members will serve a one-year term but may be eligible for re-election.

Elected Officers: The executive branch of the board consisting of the president, secretary, treasurer, player agent, and other elected officials shall be filled annually through the vote of the entire membership.

Appointed Officers: The president elect shall appoint at his/her pleasure individuals to serve on the board of directors with the approval of the executive branch. These individuals will assume specific responsibilities, which are outlined by the president and are, in his opinion, necessary for the proper function of the league. These positions will carry full voting privileges. It is hereby recognized that the woman's auxiliary, a separate but associated entity, is instrumental recognition of such services, the position of chairperson of the woman's auxiliary is established as a permanent position on the board of directors of the league.

Duties of the Officers

President: The president shall serve as chief executive officer of the league. The president shall be elected from the elected from the membership. The duties of the office shall include the following.

1. The responsibility of organizing and overseeing the operation of the league.
2. The responsibility of scheduling and running meetings.
3. The supervision of the function of the other officers.
4. Direct responsibility for the operation of the Major League Division.
5. The responsibility of serving as an interface with other Little League organizations on the local, district, state and National level.

The president shall have the power to interpret and make decisions, which he deems to be in the league's best interest. He shall furthermore be responsible for naming committees and searching for responsible adults to serve on the board of directors.

Vice President: The vice president shall directly assist and substitute for the president when require. In assisting the president, the vice president may be asked to be directly responsible for various aspects of the league as specified by the president. The vice president is also an official member of all committees.

Secretary: The secretary shall be responsible for recording the minutes of the board meetings. The secretary shall then provide the president with the minutes within five days prior to the next meeting. These minutes will be filed in the permanent log to be kept by the president on an ongoing basis. The secretary shall also be responsible for league correspondence and will serve as chairperson of the sunshine committee.

Treasurer: The treasurer shall be the chief financial officer of the league and shall be responsible for the receipt and payment of bills. He shall be responsible for league correspondence directed to requests for payment to the league. The treasurer shall be aware or the financial status of the league on an ongoing basis and shall advise the president on impending large expenditures of league capital.

The treasurer shall be responsible for the following reports: A monthly report to the president due three days before the board meeting describing the current balance of the league treasury and all expenditures over \$100.00 made since the last report.

Nominating consists of three board members who will serve to formulate an endorsed slate of candidates for executive officers. This committee will report at the August meeting.

Auditing consists of three board members who will be responsibility for auditing the financial records of the league. They will be responsible for auditing the financial records of the league. They will be responsible for approving the year-end treasurer's report before the October's meeting. The chairman of the committee shall be appointed by the president from one of the above.

Outing: Banquet or awards committee consists of two people who will recommend a suitable awards system and be responsible for the organization of the annual banquet or outing and the accompanying awards presentations.

Social Committee: To consist of a suitable member who will be responsible for all social events directed towards establishing good will and unity between members and parents of members of our league.

Sunshine Committee: To be chaired by the league secretary and to be responsible for proper expressions in cases of births, sickness, deaths, etc. involving league families.

Rules review and Grievance Committee: Five people who will be responsible for interpreting national policy, establishing league policy, recommending changes in league constitution, and ruling on deviation between national and local policy and rules.

LEAGUE RULES Amended 2011

1. **The Burillville Little League will consist of seven divisions.** Tee-Ball, Instructional A, Instructional AA, Minor League, Major League, Jr/Sr League and Big League.

2. **Minimum age eligibility** is Little League Age 5 years old. All 5 year olds must play tee-ball. The Major division is limited to only 10, 11, and 12 year olds. The Junior division of Senior League will be for 13 and 14 and 15 year old players, and the Senior division will be for 15 and 16-year-old players Big League will be for 17 and 18 year old players.

3. **ROSTERS:** Each team in each division shall carry the following minimum number of players. Big League - 12 players. Senior League - 12 players. Majors - 12 players, Minors - 12 players. Instructional and Tee-Ball - 12 players. The option for additional players will be determined by the league before the placement of players.

4. **MANDATORY PLAYING TIME:** The Burrillville Little League will follow Regulation IV. Section 1 for Major league players, except that **9 defensive outs will be used.** Mandates that players play nine defensive outs and one at bat if a player has no at bats that player will start the next game.*

5. **OPTION:** Continuous batting order and unlimited substitutions with all players playing 3 innings per game.

6. **SPECIAL PITCHING RESTRICTIONS:** In accordance with current Little League pitching rules.

7. **CURVE BALLS:** Intentionally thrown curve balls are considered illegal and are not allowed in BLL Major and Minor Divisions. If, in the opinion of the umpire, the pitcher is intentionally throwing curve balls, the umpire shall call time out and give the pitcher and manager a warning. A second offense will result in the mandatory removal of the pitcher as a pitcher only.

8. **GAMES PER WEEK:** All teams cannot play more than 3 games per week. **If a player misses 3** consecutive league functions without good cause, the president must be notified and the player is subject to expulsion by the Board.

9. **FILLING TEAM VACANCIES:** When a manager loses a player during the current season, for whatever reason, another player shall be obtained through the player agent and the division rep. **With consent of the Board of Directors.** The president will determine the time frame for the replacement.

10. **CHILDREN OF MANAGERS AND COACHES:** At draft selection, managers' children are protected until the last round. Established coaches' children are protected until the 3rd round provided that, in both cases, it is announced prior to the start of the draft.

11. **BROTHERS/SISTERS:** If a player picked for a team has a brother or sister. That team's manager may exercise the option of picking the brother or sister within three rounds. The selection of the brother or sister must be announced prior to the draft or immediately after the first brother sister is chosen.

12. **PLAYER DISCIPLINE:** A manager coach may bench a player for disciplinary reasons once per season. The action with reasons must be given to the league division rep. and player agent and be reported to the Board through the president. Subsequent disciplinary action must be with Board approval. (The benched player must be at the game in uniform and remain on the bench, he she may not coach bases). The manager must notify the opposing manager and umpire before the start of the game.

13. **MAKE-UP GAMES** All make-up games will be played on Saturday of that week with the first rain out of the week scheduled at 9:00, second at 11:00 and the 3rd at 12:30, provided that no team will be required to play a double header. Re-Scheduling between managers is not permitted. In the event of a scheduling problem; the league president will make the final decision.

14. **STARTING TIME:** ALL GAMES WILL START PROMPTLY AT 5:30 PM. Pre-game in field practice will be as follows: **VISITORS: 5:00 - 5:15, HOME TEAM: 5:15 - 5:30.** If either team misses their allotted practice time, they will not be allowed to hold a pre-game practice. Rule 4.15.1 may be enforced against any team whose pre-game practice causes a delay with the 5:30 start time.

15. Only the two teams scheduled to play on a specific field will be allowed on that field after 5:00 PM the **HOME TEAM**, in each division, has preference to practice on the field they will be playing on that day prior to 5:00 PM.

16. **CURFEW:** Major League if two games are scheduled on the same field First Game no inning can start after 7:45 PM. Second game: No inning can start after 11:00 PM. if there is only one game on the field and no lights darkness called by the umpire will determine the stoppage of play, if a complete game is not possible.

17. **SELECTION OF MANAGERS:** All managers must submit a letter of intent by January 1 of each year to the President. A list of managers will be chosen in February, by ballot, by members of the board. The league President will make the final selection of managers. If for any reason, a manager can't finish the season, the President must do selection of a replacement.

18. Any expenditure's not cleared by the Board of Directors will be absorbed by the purchaser. Anyone caught intentionally damaging little league property will be billed for repairs or replacement.

19. No league functions. I.e. games or practices will be allowed on **SUNDAY** before **NOON** without approval from the Board of Directors.

20. All players who play for Burrillville little league must wear caged helmets during practice and game play at all levels of play.

21. A player can be retained by a team if he/she is injured and unable to play for a little league season. Any other circumstances deem the player ineligible for retention and will be placed back into the draft under normal draft procedure set forth by the league and little league international. Any issues that require attention will be brought to the executive committee for a vote.

Note: A player must produce medical documentation.

22. Parents are able to register siblings with the same legal address as a family membership. Furthermore, the brother option for player retention can only be exercised in the same format.

(a)- A legal guardian has the ability to retain his/her child utilizing the manager option.

Note: All decisions are reviewable by the board of directors.

23. Parents who are unable to pay for registration will be required to volunteer 10 hours of service per child to the league. These responsibilities may include but are not limited to the following activities. (Snack Bar, Tournament Play, field maintenance, etc).

Note: The duties will be finalized by the executive board.

24. Burrillville Little League hereby adopts, as a general rule, that no volunteer or paid personnel, including but not limited to those volunteers who participate as a coach, manager or umpire, may take the field, enter the dugout or otherwise participate as coach, manager or umpire under the influence of any legal or illegal substance, that is

considered to have the ability to effect behavior or decision making, or could otherwise jeopardize the safety of the players and spectators. Such substances include alcohol, illegal drugs and prescription medication containing narcotics or opiates, including but not limited to medical marijuana. The penalty for violation of this by-law is the immediate revocation of all coaching and/or umpiring privileges for the current season and all future seasons.”

Tee Ball Amended 2013

Tee Ball is for all children League Age* 5 & 6 years old.

The League rules are as follows.

GENERAL RULES

1. No scores are kept; no individual stats recorded; no team standings; no play-offs.
2. A team needs 2 or more adults for proper instruction and supervision.
3. GAME TIME: Games Start At 5:30 PM and have a 7:00 PM Curfew
4. SEASON: Approximately the first week of May through the last week of June.

5. LOCATION: Hauser Field – Alternate may be named if necessary
6. Maximum of three (3) games per week..
7. Six-inning games maximum.
8. UNIFORMS: Shirts and hats (keepers).
9. No chanting or jeering at opposing players.

OFFENSE

1. Batting tee must be used.
2. No strikeouts or walks.
3. Continuous batting order.
4. Inning ends when batting order is complete.
5. One adult at the tee, (to demonstrate proper batting technique), a second adult at 1st base and another at 3rd base.
6. No advance on overthrows.
7. Base-runners advance one base while ball is in the infield.
8. Batter and base-runners can advance when ball is hit to the outfield, but play stops when ball is returned to the infield.

DEFENSE

1. Ten players on field, (no catcher, 4 out fielders, player on pitchers mound).
2. ROTATION: Each inning players shift positions, (bench to infield, infield to outfield, outfield to bench; also, continually change each player's position).
3. Team will have two coaches on the field. One coach will be located behind the short stop, and the other coach will be behind the 2nd baseman. This is for the purpose of correctly positioning the players and instructing the players on how to play each position. (This is the reason for the constant defensive rotations). If there is only one coach available, the best position would be behind the pitcher's mound.

Instructional - Amended 2013

Instructional division is for the children from age 6 and to 9 that require coaching and instruction in the basics of baseball skills. The league rules for Instructional are as follows.

GENERAL RULES

1. Offensive team manager or designated adult pitches to his players.
2. The defensive pitcher stands to the left or right of the mound.
3. 10 defensive players (4 outfielders) will be used.
4. Continuous batting order.
5. Every inning ends with 3 outs or 5 runs. (starting in week 4) First 3 weeks inning ends after the order has been played through
6. Games can be played with 8 players.
7. No walks.
8. No bunting.
9. No base stealing. (The proper way of sliding should be taught to players)
10. Third strike batter is out starting after week 3 of the season. Maximum of eight (8) pitches to a batter with a warning on the seventh (7th) pitch. If the batter does not swing at the eighth (8th) pitch, the batter is out.
11. No standings will be kept.
12. No play-offs.
13. No team trophies.
14. No umpires will be used. (Coaches will be the umpires)
15. When an outfielder throws the ball and it is controlled by an infielder, play concludes. Any player not on base is liable to be put out.
16. In the event of an overthrow, the ball is dead. No runners can advance.
17. Catcher: Must wear a cup (manager must pay strict attention) A very important function of this division is to develop catchers. Please pay special attention to this position. In the Minor League, the catcher must be able to work this position. Train two or more catchers.
18. Home team picks up and returns the bases. Grooms the pitchers mound, around the bases and home plate.
20. No chanting or jeering at the opposing team
21. No player can play the same position for more than 2 innings.

LEAGUE DIRECTION - INSTRUCTIONAL

BLL encourages managers and coaches to rotate defensive positions and batting orders on a regular basis, keeping in mind the safety of the player at any given position. The nature of this division is teaching the fundamentals of baseball.

It is the wish of the administration that every player be exposed to as many positions as possible on a regular basis. This will enable each player to reach his/her full potential and enable him/her to advance to a higher level in the future.

MINOR LEAGUE Amended 2013

GENERAL RULES

Rules for this division are in the little league-Minor Division rulebook, BLL will choose Regulation VI Option 1 Regarding Pitchers. BLL Exceptions as follows:

1. Games can be played with 8 players.
2. Continuous batting order - Reset at the beginning of each game.
3. All players must play 3 innings in the field. Unlimited substitutions are allowed.
4. Inning ends with 4 run or 3 out rule, last inning has unlimited runs. Exception: Visiting Team is over 10 runs ahead at the top of the 6th – Bottom of 6th is not played. Visiting Team wins.
5. 10 Run Rule in effect after 4 ½ innings (Examples: Bottom of the 5th score is 12 – 2 Home Team = Game Over. Bottom of the 5th score is 2 – 12 Away Team = Home Team has another at bat. If the score remains over 10 runs for Away team at top of 6th = Away Team wins)
6. Home team picks up and returns bases; grooms the pitching mound, around home plate and all bases
7. No chanting or jeering at opposing players.
8. **PITCHERS:** Once a pitcher leaves the pitching position that player cannot reenter the game as a pitcher but can reenter at any other position.
9. Pitching – A strike erases all balls except after strike 2. Ball 4 = Walk.
10. Little League pitch count rules for 2011 will be followed with the following exception below.
11. From Opening Day through 1st Half of the Season, Base Runners may advance to 2nd and 3rd base on a pass ball to the catcher. No advance to Home on a pass ball.
12. Beginning 2nd half of the season through the end of the playoffs, Base Runners may advance to 2nd, 3rd And Home plate on a pass ball to the catcher.
13. While the ball is Live in the field, advancement to any base is allowed, with the Exception of throws from the Catcher back to the Pitcher or Second base.
14. 4 (four) Outfielders (and outfielder cannot play or take part in an infield play)
15. Players can only play **any** position for 3 innings during a game. With the exception of pitching which follows LL guidelines. (see rulebook for age/pitch count)

LEAGUE DIRECTION

1. The Minor Division is a farm division for preparing players for Major League play. You, as managers and coaches, have the responsibility of instructing your players on the fundamentals of baseball, training all players in various positions, and focusing ~ training rather than winning.
2. **PLAYOFFS:** All teams will participate in the playoffs the format will be the best two of three. With the team with the best record being home in the first game and away in the second game and home in the third game if needed.
3. **UMPIRES:** The league will attempt to provide the umpires in the Minor League In the event that an umpire is not available by 5:30 P.M. the game will begin and each manager, or a designated parent, will umpire.

MAJOR LEAGUE Amended 2013

GENERAL RULES

1. Rules for this division are in the little league-Major Division rulebook, BLL will choose Regulation VI Option 1 Regarding Pitchers. BLL Exceptions as follows:
2. Games can be played with 8 players.
3. Home teams pick up and returns the bases, grooms the pitchers mound and around home plate and all bases.
4. Games begin promptly at 5:30 pm – No Exceptions without prior notification of both teams and the consent of the President.
5. No chanting or jeering at opposing players
6. 10 Run Rule in effect after 4 ½ innings (Examples: Bottom of the 5th score is 12 – 2 Home Team = Game Over. Bottom of the 5th score is 2 – 12 Away Team = Home Team has another at bat. If the score remains over 10 runs for Away team at top of 6th = Away Team wins)*
7. Absolutely No Slashing Allowed – Fake Bunt and then Swing Away.
8. MANDATORY PLAYING TIME: The Burrillville Little League will follow Regulation IV, Section 1 for Major league players, except that 9 defensive outs will be used. Mandates start the next game.
Continuous batting order, reset each game, and unlimited substitutions with all players playing 3 innings per game.
(There will be a 9-player roster during playoffs - no continuous batting order requirement)
9. Draft: 12 yr olds will be chosen in the first round until exhausted. The draft will then resume as normal.
10. Coaches will not be selected until the draft is final.
11. All-Stars: The board of directors will select the manager of all all-star teams. The manager will choose his or her assistant coaches in accordance with little league international regulations and approval from the board of directors.